



Minutes

NILRC Council of Delegates Meeting
Thursday, June 13, 2013
10:00 – 3:00

Hosted by Lake Land College
Robert D. Webb Hall -- 081
5001 Lake Land Blvd.
Mattoon, IL

Illuminate Connection

<https://sas.illuminate.com/m.jnlp?password=M.4A27E35D86F3200EAA67CCF696D3A4&sid=2010046>

10:15-10:30 Welcome

10:30-12:00 BUSINESS MEETING

I. Introductions and Welcome

Brian Beecher called the meeting to order and, with Scott Drone-Silvers, welcomed all to Lake Land College.

Present were: Sharon Silverman, Olive Harvey; Judy Moore, Highland; Stephanie Tolson, St. Charles; Frances Whaley, Illinois Valley; Emily Vescogni, Illinois Valley; Brian Beecher, Lake County; Cate Kaufman, Illinois Central; T.J. Urbanski, Joliet; Ellen Sutton, COD; Scott Rial, Lake County; William Pankey, Harper; Charlet Key, Black Hawk; Jill Sodt, Black Hawk; Tim Moore, Elgin; Sherrill Weaver, Oakton; Sheila Ouellette, St. Louis; Scott Drone-Silvers, Lake Land; Dubravka Juraga, Triton; Joan Pearlman, McHenry; Tracy Johnson, Shawnee; Anne-Marie Eggleston, Kishwaukee; Lisa Sikora, NILRC.

It was determined that there was not a quorum present. All discussions and motions are will be considered advisory and no votes will be taken.

II. Additions to Agenda

None.

III. Consent Agenda

T.J. Urbanski moved the ICCCA Report out of the Consent Agenda, and Francis Whaley seconded the motion.

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| A. President's Report | B. Beecher |
| B. Group Buys Report | L. Sikora |
| C. Professional Development Task Force Report | B. Beecher |
| D. Group Buys and Instructional Technology Task Force Report | E. Vescogni |
| E. Information Literacy and Advocacy Task Force Report | F. Whaley |
| F. Minutes of the February 8 meeting | A. Eggleston |
| G. ILCCO/NILRC Collaboration Report | E. Vescogni |

The ICCCA Report was discussed. ICCCA has changed the conference format so that a NILRC/ILCCO reception is not possible. The ILCCO/NILRC group has discussed the idea of an award to replace the reception as a vehicle to remind administrators of our organizations. Several ideas for an award that promotes common objectives were shared. Tim Moore moved to create an ILCCO/NILRC Task Force to define the purpose for such an award and propose the parameters & procedures for it to bring back to each organization. Francis Whaley seconded the motion.

IV. New Business

- A. Financial Update

Scott Drone-Silvers presented the current budget recap and spoke of his planning assumptions for developing the FY14 budget. He explained he prefers to budget projected income conservatively so that there are no unpleasant surprises.

B. September meeting planning

The September meeting will be at Allerton on September 26 and 27. The purpose of the retreat was discussed. Some wanted to use the meeting to expand attendance beyond the appointed delegate, others wanted to use this as a planning meeting, or as an administrative professional development opportunity.

C. FY14 Meeting Schedule

September 26, 27, 2013 at Allerton. Topic: undetermined

November TBD 2013, formerly at ICCCA meeting, now TBD. Topic: TBD

February 14, 2014. Topic: Information Literacy

April TBD 2014. Topic Distance Learning

June 12, 2014 at IVCC. Topic: TBD

Using the November meeting as an opportunity to pull in non-delegate attendees was discussed. Charlet Key and Jill Sodt discussed not wishing to duplicate efforts with other professional development opportunities. Moving the distance learning focused meeting from April to November was proposed. This may allow for products demonstrated to be included in the local institutional budget development process.

D. Topic for April 2014 ILCCO/NILRC meeting

The executive committee will make decisions at their next meeting on the focus.

V. Action Items

A. Elections

Results of the election were as follows:

Present Elect: Cate Kaufman

Treasurer: Scott Drone-Silvers

At Large: Jill Sodt

ICCCA Representative: T.J. Urbanski

B. Budget

As no quorum was present, the budget could not be voted on. Scott Drone-Silvers made a motion to take action on approving the budget as presented via an online vote. Motion seconded by Charlet Key.

VI. Adjournment of Business Meeting